



UNISON WORLD SCHOOL  
DEHRADUN – 248009

## TENDER FORM FOR SUPPLY OF **DISPOSABLE CONSUMABLES**

Duration of supply: April 1, 2026 to 31 Mar 2027

### **Terms & Conditions of Contract**

1. All Tenderers are required to deposit their tender through e-mail at tender@uws.edu.in or in a sealed envelope at Tender Box kept with the Main Gate of Unison World School along with the proof of digital transfer or Demand Draft of Rs **10,000/-** as Earnest Money. The Earnest Money will be refunded to unsuccessful tenders without interest. The Earnest Money of successful tenders will be retained and no interest will be paid.
2. The details of bank account for Earnest Money Deposit is attached as per annexure – 1
3. Supply will be made as per delivery schedule laid down by the Unison World School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorised by the Principal. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every month and will be paid by NEFT/RTGS within 15 days.
4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications and the Principal's decision on this matter will be final and binding. In the events of short supplies or late supplies the Unison World School will be entitled to makeup the deficiency by direct purchase from sources and will be entitled to recover difference in price from contractor's bill, if a price higher than contracted is paid.
5. In the event of defective, unhygienic or poor quality supplies of which the Principal shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract
6. The school shall devise such test and investigation on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
7. Delivery van and items supply containers/box should be clean and hygienic as per the food standard.
8. Abiding by the government rules and regulations, single use plastic should be avoided.
9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

**Col Pranav Kumar (Retd.)**  
**School Administrator**

BANK DETAILS FOR WIRE TRANSFER

Name of Beneficiary : Unison World School

Address of Beneficiary : Unison World School  
Mussoorie Diversion Road  
Dehradun – 248009

Beneficiary Bank Name & Address : HDFC BANK  
56 Rajpur Road  
Dehradun – 248001

Beneficiary A/C No : 50100806744242

IFSC Code : HDFC0000225

Purpose of Remittance

Note: Please send the remittance details after remitting the amount to [principal@uws.edu.in](mailto:principal@uws.edu.in) / [finance@uws.edu.in](mailto:finance@uws.edu.in) / [administrator@uws.edu.in](mailto:administrator@uws.edu.in)

Srl No	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Establishment year of the Company	
4	Status (Company/Firm/Proprietor/Co-operative Society/HUF/Other)	
5	Name of the Contact Person	
6	Designation of the Contact Person	
7	Telephone/ Mobile No.	
8	E-mail	
9	Website	
10	Turn Over details (Copy of CA certified audited Balance Sheet and Profit & Loss Account to be enclosed)	
	Amount in Rs.	
	(a) Previous Year	
	(b) One Years before previous year	
	(c) Two years before previous year	
	(Submit copy of registration no. certificate)	
11	GST No. of the firm	
	(Submit copy of GST registration no. certificate)	
12	Permanent Account Number of the Company	
	(Submit copy of PAN)	
13	Micro Small & Medium Ent. Reg No.	
	(Submit copy of MSME registration no. certificate)	
14	FSSAI License No.	
	(Submit copy of FSSAI License no. certificate)	
15	Health Dept. License	
	Please attach copy of the same	
16	Catering License	
	Please attach copy of the same	

17	Whether regular pest control activities are undertaken in your establishment	
18	Whether the food items/ ingredients/water used in your establishment are lab tested	
19	Fire Safety License Please attach copy of the same	
20	EPF Registration No. (Submit copy of EPF Registration No. Certificate)	
21	ESI Registration No. (Submit copy of ESI Registration certificate)	
22	Registration No. of Labour License (Submit copy of labour license certificate)	
23	Organization Strength	
	Category	No. of persons on roll
	(a) Top Management	
	(b) Executive Staff	
	(c) Supervisory Staff	
	(d) Workers	
	(e) Others	
24	Whether the firm possess any of the following certifications? (i) ISO : 9001 (ii) ISO 14001 (iii) OHSAS :18001 or any other Certification Yes/ NO (If yes, please specify the details and enclose documentary proof)	
25	Please attach copy of one of the following bills for address proof Telephone bill/ Electricity bill/ Water bill	
26	Bank Details: Account Number	
27	Name of the Bank	
28	Branch	
29	Account Number	
30	IFSC Code/MCR Code	
31	Do you have any related party in the school? (in the director or employee) If yes please mention the name and relation with him/her.	

**Note:-**

1. If it is not applicable, please mention NA in this column.
2. Please attach one cancelled cheque.
3. I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information.

**(Signature and seal of the firm)**

To

The Principal  
Unison World School  
Mussoorie Diversion Road  
Dehradun- 248009

Dear Sir/Madam

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act 2006 is not applicable

AND

- 2) We have **not filed** a memorandum under the provisions of Micro, Small and Medium Enterprises Development Act 2006.

Pleas Tick

OR

3. We have **filed** a memorandum under the provisions of Micro, Small and Medium Enterprises Development Act 2006.

Pleas Tick

If **Filed** then,

- a) We have filed memorandum with the notify Government Authority on \_\_\_\_\_ (DD/MM/YY) *Please attach the acknowledgement of the Authority for receipt of the memorandum/certificate issued by the authority)*

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act 2006. We are classified as

I. Micro

II. Small

III. Medium

(Authorised Signatory)





52	Silver Foil 1 Kg (295 mm )	Each	1	Food Freshee	54.00												
53	Spoons Wooden Disposable	Each	1		3600.00												
54	Tooth Pick	Each	1		18.00												
55	Wiper Kitchen Small	each	1		36.00												
56	Zip Lock (4 x 6)	Pkt	1		9.00												
57	Zip Lock (6 x 8)	Pkt	1		9.00												
58	Zip Lock (8 x 10)	Pkt	1		9.00												
59	Paper Napkin 10/-	Pkt	1		270.00												
60	Wonderwipe	Pkt	1		9.00												
61	Paper Glass Ripple 200ml (Tea/Coffee)	Each	1	Eco Friendly	450.00												
62	Paper Glass Ripple 250ml (Water)	Each	1	Eco Friendly	450.00												
63	Face Mask	Each	1		2700.00												

Note :- Please quote the rate inclusive of all Taxes for School

Col Pranav Kumar (Retd.)  
School Administrator